

CRSA's programs require all group members to have a valid National Police Check and Working with Children Check.

How to apply for a National Police Check:

- 1** You can apply for a National Police Check through your state Police Force or online through a national provider (e.g. [CrimCheck](#)).
- 2** When completing your application, please select the below criteria:
Check Type: Volunteer
Role/Position: Support Volunteer
Place of Work/Company Name: Community Refugee Sponsorship Australia
Address: Level 22/120 Spencer St, Melbourne 3000
- 3** Police checks are done at a point in time, they do not have an expiry date, therefore we cannot accept checks run more than 6 weeks prior to the date of application to the program. **While participating in CRSA's programs, you will be asked to obtain a new police check every 2 years.** We will only be accepting valid police checks that meet the above requirements.



How to apply for a Working with Children Check (WWCC) or equivalent:

- 1** The process for applying for a WWCC varies by state/territory. **You should apply for a volunteer check, which are generally free.** Please note you will need to scan hard copy ID documents and upload them as PDFs to the WWCC application form. Screenshots of digital drivers licences or similar are not accepted.
- 2** If you are in NT or WA, you will need a non-profit organisation to sponsor your WWCC application. We strongly encourage you to find a local organisation (eg. sporting club, charity, community organisation or place of worship) to sponsor the check. As a last resort, you can email our CRISP team at crisp@refugeesponsorship.org.au to arrange for CRSA to sign your WWCC application.

If you are in QLD you will also need a sponsor, however CRSA can be linked to your application. To be linked to CRSA's Blue Card Organisation portal, email your full name, blue card number and D.O.B to crisp@refugeesponsorship.org.au.
- 3** If you already have a valid WWCC for the state/territory from which you will be participating in the program you do not need to obtain a new one. If your WWCC/Blue Card is due to expire in the next 6 months, you will need to provide us with the updated clearance once obtained to continue to participate in the program.



For application details by state/territory click on the links below:

- [ACT](#)
- [NT](#)
- [SA](#)
- [VIC](#)
- [NSW](#)
- [QLD](#)
- [TAS](#)
- [WA](#)

