

# Humanitarian Settlement Program (HSP) Providers are required to provide the below list of Basic Household Goods to Refugees setting up new homes in Australia

*The below list is Appendix J from the 2018 Request for Tender for the Humanitarian Settlement Program.*

## **Guidelines for Basic Household Goods**

1. All BHG provided to a Group must meet relevant Australian standards and be of good quality. Where the Department, at its sole discretion, determines the quality of BHG items is not of a sufficient standard, it will require the Service Provider to provide alternative item/s at the Service Provider's own expense.
2. The Service Provider must determine the BHG required for the Group. The Service Provider must tailor the BHG to the Group, including consideration for cultural needs and factors specific to the region in which the Group is settled.
3. Clients are only eligible for BHG if residing in accommodation that meets the standards outlined in the Guidelines for Accommodation Standards and Conditions.
4. The Service Provider must source all required items and is responsible for the supply and installation of the BHG ready for use by the Group.
5. Service Providers must ensure Clients understand they are responsible for BHG provided to them and that, once provided, the Client is the owner of the BHG.
6. Most Groups will require the full list of BHG; however, some Groups (for example, SHP Clients living with Proposers) may only require some items.
7. Service Providers must outline how they will provide BHG as part their Business Plan.

**List of BHG**

Category	Individual item and quantity
<p><b>Whitegoods</b></p>	<p><b>Washing Machine</b></p> <ul style="list-style-type: none"> <li>· Minimum 5.5kg: for Bands 1-3 (Groups with 1-4 Clients)</li> <li>· Minimum 7kg: for Bands 3-4 (Groups with more than 4 Clients)</li> </ul> <p><b>Refrigerator with inbuilt freezer</b></p> <ul style="list-style-type: none"> <li>· 220 – 300L: for Bands 1-2 (Groups with 1-2 Clients)</li> <li>· 300 – 380L: for Bands 3-4 (Groups with 3-6 Clients)</li> <li>· 380 – 440L: for Bands 5-6 (Groups with more than 6 Clients)</li> </ul> <p><i>Provision of a washing machine and fridge is mandatory, unless already supplied at the property.</i></p>
<p><b>Browngoods</b></p>	<ul style="list-style-type: none"> <li>· 1 television – Minimum 56cm</li> <li>· 1 television stand</li> <li>· 1 (for Groups with 1-4 Clients) or 2 (for Groups with more than 4 Clients) portable heater/s OR fan/s (depending on the climate and time of the year)</li> <li>· 1 DVD player</li> <li>· 1 clock</li> </ul>

**Household  
furniture**

**Lounge** (no futons)

- Minimum 4 seat sofa capacity: for Bands 1-2 (Groups with 1-2 Clients)
- Minimum 5 seat sofa capacity: for Bands 3-4 (Groups with 3-6 Clients)
- Minimum 6 seat sofa capacity: for Bands 5-6 (Groups with more than 6 Clients)

*Provision of a lounge is mandatory, unless already supplied at the property.*

**Table and chairs** (for indoor use)

- Minimum 5 piece set (table and 4 chairs) OR rug (if culturally appropriate): for Bands 1-3 (Groups with 1-6 Clients)
- Minimum 7 piece set (table and 6 chairs) OR rug (if culturally appropriate): for Bands 4-6 (Groups with more than 6 Clients), with additional chairs per person
- 1 study desk and chair

**Bedroom furniture**

- 1 bed base per Client or couple (minimum double for couples and single parents with dependants, all others—minimum single beds)
- 1 mattress per Client or couple (same as bed size)
- 1 wardrobe and set of drawers per bedroom (where no built-in robes provided) *AND clothes hangers*
- 1 bedside table per Client

*Provision of a bed for each client/couple and child/family member is mandatory, unless already supplied at the property.*

<p><b>Kitchen and dining</b></p>	<ul style="list-style-type: none"> <li>· 1 large heavy based pot (min 34cm)</li> <li>· 1 medium heavy based pot (min 20cm)</li> <li>· 1 wok (min 42cm) OR 1 fry pan (min 30cm)</li> <li>· 1 chopping board (min 44cm x 24cm)</li> <li>· 1 large kitchen knife (min 17cm blade)</li> <li>· 1 small kitchen knife (min 10cm blade)</li> <li>· 2 large cooking spoons, 1 pair kitchen tongs, 1 can opener, 1 vegetable peeler, 1 egg flip</li> <li>· 1 mixing bowl</li> <li>· 1 kettle</li> <li>· <i>Food storage set and canister set</i></li> <li>· Ovenware, bake ware and oven mitts</li> <li>· 1 toaster</li> <li>· Electric rice cooker OR an additional large heavy based pot</li> <li>· Minimum 16 piece dinner set, including dinner plates, side plates, bowls and cups/mugs (plus an additional setting per person)</li> <li>· Minimum 16 piece cutlery set, including knives, forks, dessertspoons and teaspoons (plus an additional setting per person)</li> <li>· Minimum 4 drinking glasses (plus an additional glass per person)</li> </ul> <p><i>All items listed above are discretionary and can be adjusted to suit the Group's need.</i></p>
<p><b>Linen</b></p>	<p><b>Bedding</b></p> <ul style="list-style-type: none"> <li>· 1 doona or two blankets (same size as mattress) per bed, appropriate to coldest climate temperature</li> <li>· 1 doona cover (if doona provided) or quilt cover/bedspread (if blankets provided) (same size as mattress) per bed</li> </ul> <p><i>Bedding is mandatory.</i></p> <p><b>Linen</b></p> <ul style="list-style-type: none"> <li>· 1 sheet set (including two sheets and pillow slip/s same size as mattress) per bed</li> <li>· 1 pillow per person</li> <li>· 1 mattress protector <i>per bed</i></li> <li>· 1 bath towel per person</li> <li>· 2 hand towels</li> <li>· 2 face washers</li> <li>· 4 tea towels</li> </ul>

	<p><i>Linen can be adjusted to suit the Group's need; however sheets, pillows and bath towels are mandatory.</i></p>
<p><b>Cleaning, safety and sundry items</b></p>	<ul style="list-style-type: none"> <li>· 1 vacuum cleaner</li> <li>· Mop and bucket</li> <li>· Broom</li> <li>· Dustpan and brush</li> <li>· Scrubbing brush or pot brush</li> <li>· Dishwashing rack</li> <li>· Toilet brush</li> <li>· 2 dish cloths</li> <li>· 1 indoor rubbish bin</li> <li>· 1 washing basket and pegs</li> <li>· 1 iron and ironing board</li> <li>· Fire extinguisher</li> <li>· Smoke detector*</li> <li>· First aid kit</li> </ul> <p><i>*If not already hard wired at the property</i></p>
<p><b>Baby items</b></p>	<ul style="list-style-type: none"> <li>· 1 baby cot (not portable) per child under 18 months* of age (provision of item must be discussed with parent/s prior to supply to ensure safety of infant)</li> <li>· 1 cot mattress per child under 18 months of age (provision of item must be discussed with parent/s prior to supply)</li> <li>· 1 stroller or pram for each child under 3 years</li> <li>· Additional baby items, including change mat, baby bath, high chair</li> </ul>